

WOODSTOCK HISTORICAL SOCIETY  
BOARD MEETING

July 23, 2009

Palmer Hall, 7:00 P.M.

Present: Gail White, Pat Papini, Nancy Gale, Earl Brazeal, Doug Zimmerman, Linda Chase, Elaine Lachapelle, Mary Ellen Blake, Cheryl Wakely, Judy Hosmer

Absent: Marilyn Pomeroy, Tony Reed

Guest: Bev Brazeal

President Gail White called the meeting to order at 7:05 P.M.

Minutes of the June 18, 2009 meeting were approved as presented. Motion to approve by Nancy Gale, Mary Ellen Blake second. Motion carried.

The Treasurer's report was presented by Earl Brazeal. He explained that he set the fixed assets at 0 so as to give a better idea of actual cash. We should focus on the equity figure (net worth). The checking account balance includes \$1,000. from Dave Boiven for his collection account. There was discussion about grant funds being kept separate. Earl showed an example of an "approved expense" form to be used for reimbursement. Motion to approve report by Mary Ellen Blake, Elaine Lachapelle second. Motion carried.

Building & Grounds report from Tony was circulated by e-mail. It was noted that the exterior light fixtures for Palmer Hall should be wire-brushed, not sandblasted, when they are refinished.

Cheryl reported that the Publications Committee had set the dimensions for the upcoming photo book. She had met with Jean McClellan concerning details on the publication of the Norfolk (CT) book which has won an award. She also met with the President and Treasurer of the Thompson Historical Society regarding their books. They estimated a publication cost of \$49,000. A representative from their publisher, Donning Co., will meet with our committee on August 18<sup>th</sup> to explain the publication process. They anticipate a 6-month process, and will do all the layout and design (if we want) as well as printing, binding, and marketing. Cheryl plans to submit a proposal to the Selectmen for \$2,000. "seed money" to pay towards the publication. This would be for the town's 325<sup>th</sup> anniversary – the town paid for the Tercentenary book and exhibit. Plans are to price the book under \$75. with choice of hard or soft cover to be determined when we get further information. The Society should plan that the publisher would need a 25% deposit in advance.

Programs: Doug reported that about 25 people took the June 28<sup>th</sup> "field trip". It was featured in an article in the Reminder. The next program will be a presentation on the CCC to be held in Palmer Hall on October 1<sup>st</sup> at 7:00 P.M.

Finance: The committee has reviewed the budget and made cuts. Gail asks for the “base rock bottom” amount we need to spend to keep the Society going for the year. The Society has two parts: the business side and the historical side. We need business people to run the business side, i.e. making Palmer pay for itself etc. Then the business side would allow us to do the historical side. The Roseland lease has come back from Historic New England requesting a term to 2013 and some other proposed changes. We had made a 71% increase in the rent (1750 to 3000). HNE proposes a 14% increase for 2009 and a 5% cost-of-living increase thereafter.

Year 2008 = \$1750.

2009 = 2000.

2010 = 2100. (5% thereafter)

Motion to accept these changes by Mary Ellen Blake, Doug Zimmerman second. Motion carried with Pat Papini abstaining.

Old business: There is no internet service at this time. Charter service has been disconnected and AT&T must install fibreoptics to this building to make their connection. We need a Website Committee consisting of Earl and other members outside of the Board.

Our booth at the Woodstock Fair has been moved to the alleyway between the exhibit buildings next to the Roseland Cottage booth. Ginny Sears, Lois Brower and Judy Gilliland will inventory our gift shop and set up the booth.

Bev Brazeal reported on the Garden Party plans. There will be an ad in the newsletter asking for committee chairs for parts of the event. She is getting the town-wide fundraising letter out. Admission to the event is \$25. and she is checking on the actual tax deductible amount. The Grange will allow us to use their approved kitchen in return for a \$50. donation.

Motion to adjourn by Nancy Gale, Elaine Lachapelle second. Meeting adjourned at 9:45 P.M.

Respectfully submitted,

Judith T. Hosmer  
Recording Secretary